

**MINUTES OF MEETING
PARKLANDS LEE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Parklands Lee Community Development District held a Public Hearing and Regular Meeting on September 12, 2019 at 1:15 p.m., at The Renaissance Center, 28121 Matteotti View (formerly 28121 Palmira Blvd.), Bonita Springs, Florida 34135.

Present and constituting a quorum were:

Elliott Erickson	Chair
Robert Schwartz	Vice Chair
Harvey Fontaine	Assistant Secretary
Dwayne Radel (via telephone)	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Jason Olson	Assistant Regional Manager

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:26 p.m. Supervisors Erickson, Schwartz and Fontaine were present, in person. Supervisor Radel was attending via telephone. Supervisor Rupp was not present.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2019/2020 Budget**

A. Proof/Affidavit of Publication

The proof of publication was provided for informational purposes.

B. Consideration of Resolution 2019-04, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2019, and Ending September 30, 2020; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Adams reviewed the proposed Fiscal Year 2020 budget, which was unchanged since it was approved at the last meeting. Assessments were unchanged from Fiscal Year 2019; fund balance was utilized to offset the budgeted "Engineering" expense for the GIS Mapping project.

Mr. Schwartz asked whether the "Engineering" expense was a one-time expense for setup. Mr. Adams stated there would be an ongoing maintenance expense of approximately \$1,000. The project would take approximately three months to complete and six months to be fine-tuned before utilization. Discussion ensued regarding the GIS Mapping project.

Mr. Erickson asked for the status of delinquent assessments. Mr. Adams stated the Financials would show the amount collected year-to-date. Assessments that are not current when the lien roll is transmitted to the Tax Collector would be placed on the November property tax bill including the parcel that was supposed to be part of Sorrento. Discussion ensued regarding Sorrento's lake and washout issues, tree loss and frog control.

Mr. Erickson asked whether revenue from past due assessments was reflected in the budget. Mr. Adams stated it would be reflected in the surplus fund balance in the current financials.

Mr. Adams opened the public hearing.

No members of the public spoke.

Mr. Adams closed the public hearing.

On MOTION by Mr. Fontaine and seconded by Mr. Schwartz, with all in favor, Resolution 2019-04, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2019, and Ending September 30, 2020; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2019-05, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2019/2020; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Mr. Adams presented Resolution 2019-05.

On MOTION by Mr. Erickson and seconded by Mr. Schwartz, with all in favor, Resolution 2019-05, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2019/2020; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2019/2020 and Providing for an Effective Date

Mr. Adams presented Resolution 2019-06.

On MOTION by Mr. Fontaine and seconded by Mr. Erickson, with all in favor, Resolution 2019-06, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2019/2020 and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of July 31, 2019

Mr. Adams presented the Unaudited Financial Statements as of July 31, 2019. Assessment revenue collections were at nearly 100% and "Assessment levy – other"

represented previously delinquent assessments that were successfully collected through a separate mailed notice and, as stated earlier, those still outstanding would be placed on the lien roll to be collected in Fiscal Year 2020. Expenditures were at 79%.

SEVENTH ORDER OF BUSINESS

Approval of May 9, 2019 Regular Meeting Minutes

Mr. Adams presented the May 9, 2019 Regular Meeting Minutes.

On MOTION by Mr. Schwartz and seconded by Mr. Fontaine, with all in favor, the May 9, 2019 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Other Business

Mr. Schwartz asked if there was an update regarding the Sorrento property. Mr. Adams replied no. Discussion ensued regarding the parcel, collecting delinquent assessments, the possible sale of the property, access issues and zoning.

Mr. Erickson asked how the amount that should be kept as a minimum balance in the general fund is determined. Mr. Adams stated, for a storm water district, keeping a minimum 25% to 30% of the annual budget as surplus fund balance was recommended. Discussion ensued regarding using fund balance to keep assessments the same and to fund unforeseen and unbudgeted storm water expenses, assigning some fund balance for future capital needs and major unforeseen repairs paid for via fund balance in Parklands West CDD. .

Mr. Fontaine asked which Supervisors’ seats would come up for election next. Mr. Adams stated, in 2020, the Seats held by Mr. Schwartz, Mr. Fontaine, and Mr. Radel would be up for election. The Seats held by Mr. Erickson and Mr. Rupp would be up for election in 2022.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Donald A. Pickworth, Esq.*

There being no report, the next item followed.

B. District Engineer: *Banks Engineering, Inc.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

Mr. Adams stated that the aquatic plantings update was given during the Parklands West CDD meeting. Pesky Varmints, LLC, would address the cane toad issue again.

Mr. Erickson believed a six-month warranty on the plantings comes due in December. Mr. Adams would check but thought it was a 90-day warranty. Mr. Olson would determine the time frame and inspect the plantings with SOLitude.

TENTH ORDER OF BUSINESS

**Audience
Requests**

Comments/Supervisors'

There being no audience comments or Supervisors' requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Schwartz and seconded by Mr. Fontaine, with all in favor, the meeting adjourned at 1:51 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair