

**MINUTES OF MEETING
PARKLANDS WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Parklands West Community Development District held a Regular Meeting on May 9, 2019 at 1:00 p.m., at The Renaissance Center, 28191 Matteotti View, Bonita Springs, Florida 34135.

Present and constituting a quorum were:

Francis Percuoco	Chair
Robert Wyant	Vice Chair
James Lukas	Assistant Secretary
Adam Taloni	Assistant Secretary
Michael Marion	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Jason Olson	Assistant Regional Manager
Elliott Erickson	Parklands Lee CDD Board Member

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:00 p.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2019-03, Approving Proposed Budgets for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Adams presented Resolution 2019-03. He reviewed the proposed Fiscal Year 2020 budget, highlighting line item increases, decreases and adjustments compared to the Fiscal Year 2019 budget and explained the reasons for any adjustments. The Debt Service Assessment amount for La Tremiti was discussed; Mr. Adams would verify the amount and the proposed Fiscal Year 2020 budget would be updated accordingly.

The following change would be made to Resolution 2019-13:

Renaissance Center address: Change "28121 Palmira Blvd." to "28191 Matteotti View"

The address would be updated throughout all CDD documents.

On MOTION by Mr. Percuoco and seconded by Mr. Wyant, with all in favor, Resolution 2019-03, as amended, Approving Proposed Budgets for Fiscal Year 2019/2020, as amended, and Setting a Public Hearing Thereon Pursuant to Florida Law for September 12, 2019 at 1:00 p.m., at The Renaissance Center, 28191 Matteotti View, Bonita Springs, Florida 34135; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

**Consideration of Littoral Plant Proposals
(to be provided under separate cover)**

Mr. Olson distributed a summary of the proposals from EarthBalance and SOLitude Lake Management (SOLitude). Discussion ensued regarding the options presented, cost, plant size and hardiness.

Mr. Elliott Erickson, a Parklands Lee CDD Board Member, asked about the differences between the hardiness of the plants and whether gallon-sized plants have a better chance of survival. Mr. Adams stated each company would guarantee that 90% of the plants would survive the first six months and those that do not would be replaced for the first six months.

Discussion continued regarding the planting of Golden Cana on Lake 3W. Regarding whether irrigation would be required, Mr. Adams recommended that adjacent homeowners adjust their sprinkler heads to ensure that the plants receive enough irrigation.

Mr. Adams stated that the SOLitude proposal was half the cost of the EarthBalance proposal for both options.

On MOTION by Mr. Percuoco and seconded by Mr. Marion, the SOLitude proposal, for gallon-sized plant materials, was approved.

FIFTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of November 30, 2018

Mr. Adams stated that the date of the Unaudited Financial Statements in the agenda was March 31, 2019, and not November 30, 2018 as stated above. Assessment revenues collections were at 97% and expenses were at 50%, prorated. Several large one-time annual expenses were booked, including insurance, audit and assessment roll preparation.

SIXTH ORDER OF BUSINESS

Approval of January 10, 2019 Regular Meeting Minutes

Mr. Adams presented the January 10, 2019 Regular Meeting Minutes.

The following changes were made:

Lines 20, 66, 70 and 91: Change "Lucas" to "Lukas"

On MOTION by Mr. Percuoco and seconded by Mr. Lukas, with all in favor, the January 10, 2019 Regular Meeting Minutes, as amended, were approved.

SEVENTH ORDER OF BUSINESS

Other Business

▪ **GIS Presentation**

This item was an addition to the agenda.

Mr. Adams demonstrated the Geographical Information System (GIS) and stated that many governments and CDDs utilize GIS to compile various public records and resources, such as plats, construction drawings, addresses, street names, neighborhood names and CDD assets, such as lakes and wetlands. GIS is especially valuable in managing CDDs over decades because it preserves documents and historical information, allowing to the District to build a cloud-based digital document library for long-term community management. The CDD could build the initial GIS infrastructure and then the HOA could merge in golf course information, such as golf course holes, irrigation lines, GPS coordinates for sprinkler heads and unlimited applications.

Mr. Wyant stated that he and others tried compiling this type of information in a paper system and it was a disaster. He would like to see the GIS system gather all information for the entire community because knowledge, communication and education in a large community can be very difficult.

Mr. Adams stated additional electronic files and documents could be uploaded showing each individual plat and ownership information for the entire community. The cost could be split between the two Districts, based on number of units, for a cost of \$8,500 to \$9,500 per District, for creation of the system. Ongoing annual charges would start at \$1,000 to \$1,500, depending upon the needs.

On MOTION by Mr. Wyant and seconded by Mr. Taloni, with all in favor, incorporating the GIS System into the proposed Fiscal Year 2020 budget, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Donald A. Pickworth, Esq.*

There being no report, the next item followed.

B. District Engineer: *Banks Engineering, Inc.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

i. 501 Registered Voters in District as of April 15, 2019

There were 501 registered voters residing within the District as of April 15, 2019.

ii. NEXT MEETING DATE: July 11, 2019 at 1:00 p.m.

The meeting scheduled for July 11, 2019 would be cancelled and the next meeting would be held on September 12, 2019 at 1:00 p.m.

NINTH ORDER OF BUSINESS

Audience Comments/Supervisors' Requests

There being no audience comments or Supervisors' requests, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Percuoco and seconded by Mr. Wyant, with all in favor, the meeting adjourned at 1:35 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair