

**MINUTES OF MEETING
PARKLANDS LEE
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Parklands Lee Community Development District's Board of Supervisors was held on **Thursday, January 12, 2017 at 1:15 p.m.**, at **The Renaissance Center, 28121 Palmira Blvd., Bonita Springs, Florida 34135.**

Present and constituting a quorum were:

Russell Rupp	Chair
Robert Schwartz	Assistant Secretary
Elliott Erickson	Assistant Secretary
Harvey Fontaine	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Kevin MacClain <i>(via telephone)</i>	Resident
Dwayne C. Radel	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:470 p.m., and noted, for the record, that Supervisors Rupp, Schwartz, Erickson and Fontaine were present, in person. One seat remained vacant.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

- **Administration of Oath of Office to Newly Elected Supervisors, incumbents Robert O. Schwartz [Seat 1], Harvey L. Fontaine [Seat 3], and to Newly Appointed Supervisor [Seat 4] *(The following to be provided in a separate package)***

******This item, previously the Fifth Order of Business, was presented out of order.******

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Schwartz and Mr. Fontaine. Mr. Adams provided and briefly explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
- B. Membership, Obligations and Responsibilities
- C. Financial Disclosure Forms
 - i. Form 1: Statement of Financial Interests
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - iii. Form 1F: Final Statement of Financial Interests
- D. Form 8B – Memorandum of Voting Conflict

THIRD ORDER OF BUSINESS

Consideration of Resolution 2017-1, Declaring a Vacancy in Seat 4 on the Board of Supervisors Pursuant to Section 190.006(3)(B), Florida Statutes; and Providing an Effective Date (currently Vacant)

- *Discussion/Consideration of Qualified Elector Candidate for Vacancy*

Mr. Adams stated that Seat 4 would expire in 2020 and asked for nominations.

Mr. Fontaine nominated Mr. Dwayne C. Radel for Seat 4. No other nominations were made.

Resolution 2017-1 was not presented.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2017-2, Appointing Qualified Elector to Fill the Vacancy in Seat 4, Pursuant to Section 190.006(3)(B) Florida Statutes

On MOTION by Mr. Fontaine and seconded by Mr. Rupp, with all in favor, the appointment of Mr. Dwayne C. Radel to Seat 4, term expires November, 2020, was approved.

Resolution 2017-2 was not presented.

FIFTH ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors, incumbents Robert O. Schwartz [Seat1], Harvey L. Fontaine [Seat 3] and Newly appointed Supervisor [Seat 4] (the following to be provided in a separate package)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Radel. Mr. Adams provided and briefly explained the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - i. Form 1: Statement of Financial Interests**
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - iii. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2017-3, Electing Officers

Mr. Adams presented Resolution 2017-3 for the Board’s consideration. He indicated that following an election or appointment, the slate of officers must be reconsidered. Mr. Fontaine nominated the following slate of officers:

Chair	Russell Rupp
Vice Chair	Robert Schwartz
Secretary	Chuck Adams
Treasurer	Craig Wrathell
Assistant Secretary	Elliott Erickson
Assistant Secretary	Harvey Fontaine
Assistant Secretary	Dwayne C. Radel
Assistant Secretary	Craig Wrathell

On MOTION by Mr. Fontaine and seconded by Mr. Erickson, with all in favor, Resolution 2017-3, Electing Officers, as nominated, was adopted.

SEVENTH ORDER OF BUSINESS

Discussion/Consideration: Acceptance of Transfer of Sorrento Lake from Construction Phase to Operational Phase from DR Horton

Mr. Adams was working with Ms. Kelly Macklin, of the Sorrento Community, and the Developer's Engineer, Banks Engineering, on a few things that needed to occur before the transfer was finalized. He discussed the status of various items related to the transfer.

Consideration of this item was deferred.

EIGHTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of November 30, 2016

Mr. Adams presented the Unaudited Financial Statements as of November 30, 2016. Assessments revenue collections were at 26% and expenditures were at 16%.

In response to a question, Mr. Adams had not forwarded the deed on the easement but it was a public record and could be accessed through the Clerk of Courts. Discussion ensued regarding City of Sorrento's egress easements.

Mr. Radel asked for a brief explanation of what portion of the lake maintenance costs were the CDD's responsibility. Mr. Adams stated that the CDD had a shared operating budget with Parklands West CDD, based on the number of units. This CDD had 521 units and Parklands West CDD had 498. The total lake maintenance cost was \$75,000, with this District responsible for \$38,346 and Parklands West CDD's portion was \$36,654.

In response to a question about the weeds and algae growing in and around the ponds, Mr. Adams would schedule a tour with the maintenance crew to observe the ponds and do some quality control.

NINTH ORDER OF BUSINESS

Approval of September 8, 2016 Public Hearing and Regular Meeting Minutes

Mr. Adams presented the September 8, 2016 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 12 and throughout: Change "Elliot" to "Elliott"

On MOTION by Mr. Schwartz and seconded by Mr. Rupp, with all in favor, the September 8, 2016 Public Hearing and Regular Meeting Minutes, as amended, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. NEXT MEETING DATE: May 11, 2017 at 1:15 p.m.

The next meeting will be held May 11, 2017 at 1:15 p.m.; however, the Board Members would be polled for a Special Meeting in early April.

ELEVENTH ORDER OF BUSINESS

**Audience
Requests**

Comments/Supervisors'

There being no audience comments or Supervisor requests, the next item followed.

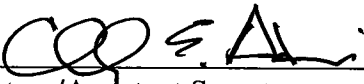
TWELFTH ORDER OF BUSINESS

Adjournment

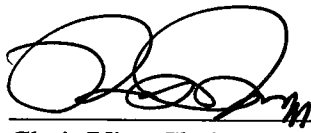
There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Rupp and seconded by Mr. Erickson, with all in favor, the meeting adjourned at 2:17 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair