

**MINUTES OF MEETING
PARKLANDS LEE
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Parklands Lee Community Development District's Board of Supervisors was held on **Thursday, January 14, 2016 at 1:15 p.m.**, at **The Renaissance Center, 28121 Palmira Blvd., Bonita Springs, Florida 34135.**

Present and constituting a quorum were:

Russell Rupp	Chair
John Gainey	Assistant Secretary
Harvey Fontaine	Assistant Secretary
Emmett "Ben" Potter	Assistant Secretary
Robert Schwartz	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Elliott Erickson	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:17 p.m., and noted, for the record, that all Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
John Gainey [Seat 4] *(to be provided under
separate cover)***

Mr. Adams presented Supervisor John Gainey's letter of resignation for consideration effective upon acceptance. The term of Mr. Gainey's seat expires in November, 2016.

On MOTION by Mr. Rupp and seconded by Mr. Fontaine, with all in favor, the resignation of Supervisor John, effective immediately, was accepted.

FOURTH ORDER OF BUSINESS

Discussion/Consideration of Candidate to Fill Seat 4 Vacancy; Term Expires November, 2016.

Mr. Adams explained that the empty seat must be filled, and asked for nominations. Mr. Fontaine nominated Mr. Elliott Erickson, a multiple property owner who is aware of CDD business. Mr. Erickson serves on the Greens Committee. Mr. Adams was aware of Mr. Erickson, as his reputation, "Email Elliott," preceded him. Mr. Adams explained that, if the appointee wanted to retain Seat 4, past November, they must qualify, in May or early June for the General Election. If he had an option, Mr. Erickson preferred to have Supervisor Potter's seat. Mr. Adams indicated that Mr. Potter would resign later in the meeting, effective January 15, 2016. But if Mr. Potter consented, he could tender his resignation, thereby affording Mr. Erickson the opportunity to Seat 2, as the term ends in November, 2018.

Mr. Adams explained that the motion on the floor required a second or it would die. There was no second and the motion died.

Regarding whether Mr. Potter could resign now was Mr. Potter's to decide. Mr. Potter offered his resignation. Mr. Adams will forward a resignation form for Mr. Potter to sign.

Mr. Potter nominated Mr. Jack MacDonald to fill Seat 4. No other nominations were made.

On MOTION by Mr. Potter and seconded by Mr. Fontaine, with all in favor, the appointment of Mr. Jack MacDonald to Seat 4, term expires November, 2016, was approved.

A. Administration of Oath of Office to Initial Board of Supervisors

Mr. Adams stated that the Oath of Office would be administered at the May meeting.

- i. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- ii. Membership, Obligations and Responsibilities**
- iii. Financial Disclosure Forms**

- **Form 1: Statement of Financial Interests**
- **Form 1X: Amendment to Form 1, Statement of Financial Interests**
- **Form 1F: Final Statement of Financial Interests**
- **Form 8B: Memorandum of Voting Conflict**

B. Consideration of Resolution 2016-__, Electing Officers of the District

These items were deferred.

FIFTH ORDER OF BUSINESS

Approval of August 27, 2015 Regular Meeting Minutes

Mr. Adams presented the August 27, 2015 Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Rupp and seconded by Mr. Schwartz, with all in favor, the August 27, 2015 Regular Meeting Minutes, as presented, were approved.

SIXTH ORDER OF BUSINESS

Other Business

Supervisor Emmet “Ben” Potter tendered his resignation from the Board, effective upon acceptance.

On MOTION by Mr. Rupp and seconded by Mr. Schwartz, with all in favor, the resignation of Mr. Emmet “Ben” Potter, effective immediately, was accepted.

Mr. Fontaine nominated Mr. Elliott Erickson to fill Seat 2; term expires November, 2018. No other nominations were made.

On MOTION by Mr. Fontaine and seconded by Mr. Schwartz, with all in favor, the appointment of Mr. Elliott Erickson to Seat 2, term expires November, 2018, was approved.

- **Administration of Oath of Office to Newly Elected Supervisor**

****This item was an addition to the agenda.****

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Erickson.

Mr. Adams provided and briefly explained the following items:

- **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees.**
- **Membership, Obligations and Responsibilities**
- **Financial Disclosure Forms**
 - **Form 1: Statements of Financial Interests**
 - **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - **Form 1F: Final Statement of Financial Interests**
 - **Form 8B: Memorandum of Voting Conflict**

Mr. Adams welcomed Mr. Erickson to the Board and suggested deferring the Resolution 2016-1 to the May meeting.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report, the next item followed.

C. Manager

i. Approval of Unaudited Financial Statements as of November 30, 2015

Mr. Adams presented the Unaudited Financial Statements as of November 30, 2015 Assessment Revenue collections were at 20%. By now, the District should have received the majority of assessment collections because most taxpayers pay by the end of November, to obtain the full discount. The District received those monies and then we get those funds in the December time frame. There was limited activity, on the expense side. The Debt Service interest only payment, due November 1, 2015, was \$66,115, which was paid.

A Board member mentioned something “stringy” under the water.

Mr. Adams replied that it is probably dead vegetation, which is a slow decomposer. The lake maintenance crew will clean it up.

ii. NEXT MEETING DATE: May 12, 2016 at 1:15 P.M.

The next meeting is scheduled for Thursday, May 12, 2016 at 1:15 p.m., at this location.

EIGHTH ORDER OF BUSINESS

**Audience
Requests**

Comments/Supervisors'

There were no audience comments or Supervisors' requests.

Mr. Adams extended his personal thanks to Mr. Gainey and Mr. Potter, as he thoroughly enjoyed working with them over the years; they will be missed. Mr. Adams indicated that Mr. Gainey's new community, it is in a District that he managed and, although currently in the developers' control, it will transition soon.

Mr. Gainey appreciated everything Mr. Adams has done in the community and enjoyed working with him.

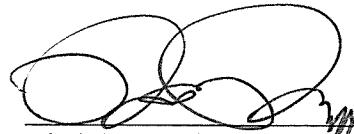
NINTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Rupp and seconded by Mr. Schwartz,
with all in favor, the meeting adjourned at 1:37 p.m.**


Secretary/Assistant Secretary


Chair/Vice Chair