

**MINUTES OF MEETING
PARKLANDS WEST
COMMUNITY DEVELOPMENT DISTRICT**

A Public Hearing and Regular Meeting of the Parklands West Community Development District's Board of Supervisors was held on **Thursday, September 13, 2012 at 1:00 p.m.**, at **The Renaissance Center, 28121 Palmira Blvd., Bonita Springs, Florida 34135.**

Present and constituting a quorum were:

Francis Percuoco	Chair
Robert Wyant	Vice Chair
John Patterson (via telephone)	Assistant Secretary
William Kaufman (via telephone)	Assistant Secretary
Jerry Baum	Assistant Secretary

Also present were:

Chuck Adams	District Manager
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FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 1:00 p.m., and noted, for the record, that Supervisors Percuoco, Wyant and Baum were present, in person. Supervisors Patterson and Kaufman were not present at roll call.

SECOND ORDER OF BUSINESS

Affidavit of Publication for September 13, 2012 Public Hearing and Regular Meeting

The affidavit of publication for today's public hearing and regular meeting were included for informational purposes.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Appointed Supervisor Jerry Baum (*the following to be provided in separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Baum. Mr. Adams provided and briefly explained the following items:

- **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- **Membership, Obligations and Responsibilities**
- **Form 1: Statement of Financial Interests**
- **Form 1X: Amendment to Form 1, Statement of Financial Interests**
- **Form 1F: Final Statement of Financial Interests**

****Mr. Patterson and Mr. Kaufman joined the meeting telephonically.****

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2012-2, Electing Officers of the District (*deferred from May 10, 2012 Regular Meeting*)

Mr. Adams presented Resolution 2012-2 for the Board’s consideration. Mr. Adams noted that Mr. Percuoco and Mr. Wyant currently serve as Chair and Vice Chair, respectively. The remaining Board Members serve as Assistant Secretaries. He indicated that the Board can choose to maintain the same slate of officers with the addition of Mr. Baum as Assistant Secretary.

Mr. Wyant nominated the existing slate of officers, with the addition of Mr. Baum as Assistant Secretary.

On MOTION by Mr. Wyant and seconded by Mr. Baum, with all in favor, Resolution 2012-2, Electing Officers of the District, maintaining the current slate of officers, with the addition of Mr. Baum as Assistant Secretary, was adopted.

Mr. Adams stated that he serves as Secretary and Mr. Wrathell is Treasurer and Assistant Secretary.

FIFTH ORDER OF BUSINESS

Public Hearing to Consider Resolution 2012-6, Adopting the Final Budget for the Fiscal Year Beginning October 1, 2012 and Ending September 30, 2013, Pursuant to Florida Law

Mr. Adams presented Resolution 2012-6 for the Board’s consideration. He noted that there were no significant changes to the budget since the two (2) prior versions. Mr. Adams recalled the Board requesting that Staff remain aggressive with the aquatic planting program; as a result, the water management/contractual services budget increased. Parklands Lee shares the cost of this program and their budget increased, as well. Mr. Percuoco recalled that \$30,000 has been allocated for the increase.

Mr. Adams indicated that it has been difficult to sustain beneficial aquatic planting programs with the very significant annual fluctuation in water levels. As previously discussed, funds will be reallocated from the aquatic planting program to a Bahia sod program. The edge of the grass will be mowed down to within six (6) to eight (8) feet of the water, at its lowest point. That area will be mowed during the nine (9) months of the year when the water table is down excessively. In order to manage the frequent mowing, discussion ensued regarding possibly cost sharing an employee between the Districts and the golf course. The cost sharing will include mowing below the control elevation of the Bahia and maintenance of the cordgrass beds located on the golf course. The employee will be hired and administered by Mr. Volpi and, through an agreement between the Districts and the golf course, Mr. Volpi will be reimbursed for the Districts’ portion of the payroll, on a monthly basis.

Mr. Adams indicated that the lake maintenance contract will decrease significantly because the contractor will only need to maintain the body of water and not the 20 to 25 feet of exposed banks, which was very labor intensive and costly. The reduction in the lake maintenance contract will more than offset the District’s cost sharing portion of the employee and the result will be an aesthetically pleasing view. Mr. Adams cautioned that an adequate population of the beneficial plants must be maintained to meet the permit requirements set by Lee County and the South Florida Water Management District (SFWMD). Mr. Adams advised that Staff will prepare a cost sharing agreement between the three (3) entities for the employee.

Mr. Adams indicated that O&M assessments will decrease by approximately \$4. Referring to Page 6, Mr. Adams pointed out that the recent bond refinancing will generate a significant reduction in the debt service assessment through the years.

*****Mr. Adams opened the public hearing.*****

No members of the public spoke.

*****Mr. Adams closed the public hearing.*****

On MOTION by Mr. Percuoco and seconded by Mr. Wyant, with all in favor, Resolution 2012-6, Adopting the Final Budget for the Fiscal Year Beginning October 1, 2012 and Ending September 30, 2013, as presented, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2012-7, Levying a Non Ad Valorem Maintenance Assessment for the General Fund and a Non Ad Valorem Assessment for the Debt Service Fund for Fiscal Year 2013

Mr. Adams presented Resolution 2012-7 for the Board’s consideration.

On MOTION by Mr. Percuoco and seconded by Mr. Baum, with all in favor, Resolution 2012-7, Levying a Non Ad Valorem Maintenance Assessment for the General Fund and a Non Ad Valorem Assessment for the Debt Service Fund for Fiscal Year 2013, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2012-8, Amending the Budget for Fiscal Year 2012

Mr. Adams presented Resolution 2012-8 for the Board’s consideration.

Mr. Adams recalled that, per the Board’s directive, the most significant change in the Fiscal Year 2012 budget is the increase in appropriations to the contractual services; the figures are now consistent with actual expenditures. He noted that there are other minor changes within the budget. Mr. Adams advised that the amendment must occur prior to the end of November in order to avoid a note in the District’s audit indicating that appropriations were exceeded.

On MOTION by Mr. Percuoco and seconded by Mr. Wyant, with all in favor, Resolution 2012-8, Amending the Budget for Fiscal Year 2012, was adopted.

EIGHTH ORDER OF BUSINESS

Approval of May 10, 2012 Regular Meeting Minutes

Mr. Adams presented the May 10, 2012 Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Percuoco and seconded by Mr. Wyant, with all in favor, the May 10, 2012 Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

a. Attorney

There being no report, the next item followed.

b. Engineer

There being no report, the next item followed.

c. Manager

i. Unaudited Financial Statements as of July 31, 2012

Mr. Adams presented the Unaudited Financial Statements as of July 31, 2012 and reported that the District's revenue collections were at 101%.

ii. Fiscal Year 2013 Proposed Meeting Schedule

Mr. Adams presented the Fiscal Year 2013 Proposed Meeting Schedule.

On MOTION by Mr. Percuoco and seconded by Mr. Baum, with all in favor, the Fiscal Year 2013 Proposed Meeting Schedule, as presented, and directing Staff to advertise, accordingly, was approved.

ELEVENTH ORDER OF BUSINESS

**Audience
Requests**

Comments/Supervisors'

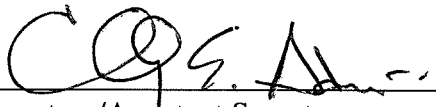
There being no audience comments or Supervisors' requests, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Percuoco and seconded by Mr. Wyant,
with all in favor, the meeting adjourned at 1:20 p.m.**


Secretary/Assistant Secretary


Chair/Vice Chair